

New Zealand High Commission, London

Application Form

Position details	
Position applied for	
Application closing date	

Personal details			
Full name			
Postal address			
Telephone		Mobile	
Email		Citizenship	

Relevant Experience	
Details	Summarise your relevant experience for the position of [insert position]. (You should also attach a curriculum vitae to supplement the information you provide in this section.)

Education details			
Institute		Location	
Period		Qualification	
Institute		Location	
Period		Qualification	
Institute		Location	
Period		Qualification	

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Employment details			
Current Employer Position		Period	
Description of Duties			
Employer Position		Period	
Description of Duties			
Employer Position		Period	
Description of Duties			
Employer Position		Period	
Description of Duties			
Employer Position		Period	
Description of Duties			

Referees			
<p>Please identify three referees who we may contact. At least one, or preferably two, should be a previous employer. Please provide a contact address and telephone number for each referee. (Please note referees will not be contacted without permission).</p>			
Referee name		Designation	
Contact address		Telephone No.	
Email		Relationship	
Referee name		Designation	
Contact address		Telephone No.	
Email		Relationship	
Referee name		Designation	
Contact address		Telephone No.	
Email		Relationship	

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Other information	
Do you have the right to live and work in the UK? If so, please provide details.	
Do you have a current Driver's Licence?	
Do you have any medical condition or injury that may affect your ability to effectively carry out the tasks and functions of the position applied for?	
Have you ever been convicted of a criminal offence? (Exclude minor traffic offences.) If so, please provide details.	
Prior to taking up an appointment with the High Commission you may be required to undergo a security vetting process, which involves police and credit checks. Do you have any reservations about these requirements?	
If you are appointed to the position when would you be available to commence duties?	

Interview arrangements
Shortlisted applicants only will be contacted. Applicants who have any particular needs in the interview setting, perhaps because of a disability, are asked to advise the High Commission prior to the interview so arrangements can be made.

Declaration			
I certify that the information provided is true and correct. I understand that if I have given incorrect or misleading information or if I have omitted any important information I may be disqualified from appointment, or if appointed be liable to be dismissed.			
Signature of applicant		Date	

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Application Form Continued

Privacy statement

The information you have provided will be treated in confidence. Personal information is required only for the purpose of assessing your application.

Please complete all sections of this form and return it to:

Email: property@newzealandhc.org.uk
