

Proactive Release

Published on or before: 10/12/2024

The following Cabinet papers and related Cabinet minutes have been proactively released by the Minister for Trade

Title	Reference
<i>Cabinet Minute of Decision – Proposed Overseas Travel Hon Todd McClay - October/November 2024</i>	CAB-24-MIN-0415
<i>Proposed Overseas Travel: Hon Todd McClay – October-November 2024</i>	

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Key to OIA redaction code:

- 6(a): to avoid prejudicing the security or defence of New Zealand or the international relations of the New Zealand Government.



Cabinet

Minute of Decision

This document contains information for the New Zealand Cabinet. It must be treated in confidence and handled in accordance with any security classification, or other endorsement. The information can only be released, including under the Official Information Act 1982, by persons with the appropriate authority.

Proposed Overseas Travel: Hon Todd McClay - October/November 2024

Portfolio

Trade

On 29 October 2024, Cabinet:

- 1 **authorised** the absence of Hon Todd McClay from New Zealand, from 30 October to 1 November 2024, to travel to Doha, Qatar, to meet Gulf Cooperation Council (GCC) Ministers during their October Trade Ministerial meeting;
- 2 **agreed** that he be accompanied by one member of staff;
- 3 **approved** the estimated expenditure of up to \$46,420 for the travel expenses of the ministerial party as a charge to Vote Internal Affairs (Members of the Executive – Travel);
- 4 **noted** that he will also be accompanied by officials from the Ministry of Foreign Affairs and Trade, whose travel costs will be met by their agency;
- 5 **agreed** that in his absence:
 - 5.1 Hon Nicola Grigg act as Minister of Agriculture and Minister for Trade;
 - 5.2 Hon Simon Watts act as Minister of Forestry;
 - 5.3 Hon Tama Potaka act as Minister for Hunting and Fishing;
- 6 **noted** that the House is not sitting during his absence.

Rachel Hayward
Secretary of the Cabinet

~~[In Confidence]~~

Office of the Minister for Trade

Chair, Cabinet

Proposed Overseas Travel: Hon Todd McClay - October-November 2024

- 1 I seek Cabinet approval to travel to Doha, Qatar from 30 October to 1 November to meet Gulf Cooperation Council (GCC) Ministers during their October Trade Ministerial meeting.
- 2 The Chief of Staff has approved the travel in-principle, and House leave has been approved by the Party Whip.

Purpose of Travel

- 3 I expect to announce the conclusion of the New Zealand-GCC trade agreement.
- 4 s6(a)

Ministerial Party

- 5 I will be accompanied by one member of staff from my office.
- 6 Officials from the Ministry of Foreign Affairs and Trade (MFAT) will accompany the delegation. All costs for MFAT staff will be covered from within the Ministry's baseline budget.

Travel Costs

- 7 Total estimated costs are comprised of:

Airfares:	\$33,000.00
Accommodation:	\$2,400.00
Gifts and miscellaneous	\$1,700.00
Contingency (5%)	\$1,855.00
Total:	\$46,420.00

Acting Ministers

8 If my travel is approved, I note that the house is not sitting during my absence. I propose that the following colleagues act in my portfolios. This is subject to final confirmation.

- 8.1 Hon Grigg – Agriculture
- 8.2 Hon Watts – Forestry
- 8.3 Hon Potaka – Hunting and Fishing
- 8.4 Hon Grigg – Trade

Recommendations

- 1 I recommend that Cabinet:
- 1.1 authorise my absence from New Zealand from 30 October to 1 November to travel to Doha, Qatar, to meet Gulf Cooperation Council (GCC) Ministers during their October Trade Ministerial meeting;
 - 1.2 agree that I be accompanied by one member of staff from my office;
 - 1.3 approve the estimated expenditure of \$46,420 for the travel expenses of the Ministerial party, as a charge to Vote: Internal Affairs: Members of the Executive – Travel;
 - 1.4 note that I will be accompanied by officials from MFAT, whose travel costs will be covered from within the Ministry's baseline budget;
 - 1.5 agree that in my absence:
 - 1.5.1 Hon Grigg will be Acting Minister of Agriculture
 - 1.5.2 Hon Watts will be Acting Minister of Forestry
 - 1.5.3 Hon Potaka will be Acting Minister for Hunting and Fishing
 - 1.5.4 Hon Grigg will be Acting Minister for Trade
 - 1.6 note that leave from Parliament has been approved by the Party Whip.

Authorised for lodgement

Hon Todd McClay

Minister for Trade