

# Proactive Release

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The following Cabinet papers and related Cabinet minutes have been proactively released by the Minister for Trade

<b>Title</b>	<b>Reference</b>
<b><i>Cabinet Minute of Decision – Proposed Overseas Travel: Hon Todd McClay - November 2024</i></b>	CAB-24-MIN-0416
<b><i>Proposed Overseas Travel: Hon Todd McClay - November 2024</i></b>	



# Cabinet

## Minute of Decision

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### Proposed Overseas Travel: Hon Todd McClay - November 2024

Portfolio                      Trade

On 29 October 2024, Cabinet:

- 1        **authorised** the absence of Hon Todd McClay from New Zealand, from 12 to 17 November 2024, to travel to Lima, Peru to attend the APEC Ministerial Meeting;
- 2        **agreed** that he be accompanied by one member of staff;
- 3        **approved** the estimated expenditure of up to \$43,140 for the travel expenses of the ministerial party as a charge to Vote Internal Affairs (Members of the Executive – Travel);
- 4        **noted** that he will also be accompanied by officials from the Ministry of Foreign Affairs and Trade, whose travel costs will be met by their agency;
- 5        **agreed** that in his absence:
  - 5.1      Hon Mark Patterson act as Minister of Agriculture;
  - 5.2      Hon Penny Simmonds act as Minister of Forestry;
  - 5.3      Hon Tama Potaka act as Minister for Hunting and Fishing;
  - 5.4      Hon Judith Collins KC act as Minister for Trade;
- 6        **noted** that leave from Parliament has been approved.

Rachel Hayward  
Secretary of the Cabinet

~~[In Confidence]~~

Office of the Minister for Trade

Chair, Cabinet

### **Proposed Overseas Travel: Hon Todd McClay - November 2024**

- 1 I seek Cabinet approval to travel to Peru from Tuesday, 12 November to Sunday, 17 November 2024.
- 2 The Chief of Staff has approved the travel in-principle and leave from Parliament has been approved by the Party Whip.

### **Purpose of Travel**

- 3 In Peru, I propose to attend the APEC Ministerial Meeting (AMM), being held in Lima, joining trade and foreign affairs ministers from 20 other APEC economies and attending a series of ministerial side events and bilateral meetings.

### **Ministerial Party**

- 4 I will be accompanied by one member of staff from my office.
- 5 Officials from the Ministry of Foreign Affairs and Trade (MFAT) will accompany the delegation. All costs for MFAT staff will be covered from within the Ministry's baseline budget.

### **Travel Costs**

- 6 Total estimated costs are comprised of:

Airfares:	\$34,300.00
Accommodation	\$5,636.00
Gifts and miscellaneous	\$1,150.00
Contingency (5%)	\$2,054.00
<b>Total:</b>	<b>\$43,140.00</b>

### **Acting Ministers**

- 7 If my travel is approved, I note that the house is sitting during my absence. I propose that the following colleagues act in my portfolios. This is subject to final confirmation.

- Hon Patterson – Agriculture

- Hon Simmonds – Forestry
- Hon Potaka – Hunting and Fishing
- Hon Collins KC – Trade

## Recommendations

- 1 I recommend that Cabinet:
  - 1.1 authorise my absence from New Zealand from Tuesday, 12 November to Sunday, 17 November 2024 to travel to the APEC Ministerial Meeting (AMM) in Lima, Peru.
  - 1.2 agree that I be accompanied by one member of staff;
  - 1.3 approve the estimated expenditure of \$43,140.00 for the travel expenses of the Ministerial party, as a charge to Vote: Internal Affairs: Members of the Executive – Travel;
  - 1.4 note that I will be accompanied by officials from MFAT, whose travel costs will be covered from within the Ministry's baseline budget;
  - 1.5 agree that in my absence:
    - 1.5.1 Hon Patterson will be Acting Minister of Agriculture
    - 1.5.2 Hon Simmonds will be Acting Minister of Forestry
    - 1.5.3 Hon Potaka will be Acting Minister for Hunting and Fishing
    - 1.5.4 Hon Collins KC will be Acting Minister for Trade
  - 1.6 note that leave from Parliament has been approved by the Party Whip.

Authorised for lodgement

Hon Todd McClay

Minister for Trade