

15 August 2019

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Personal details removed for proactive release

I refer to your email of 1 August 2019 in which you request the following under the Official Information Act 1982 (OIA):

- *the average number of working days it took to provide access to personal information under IPP6 of the Privacy Act;*
 - *the median number of working days it took to provide access to personal information under IPP6 of the Privacy Act;*
 - *the mode number of working days it took to provide access to personal information under IPP6 of the Privacy Act;*
- for all access requests received within the period 1 January 2019 to 30 June 2019. When answering this request, please:*
- *include a count of '0 working days' to instances where an individual is able to access information about themselves directly through a client portal;*
 - *where a request has not been completely responded to, include the number of working days the request had been 'open' for as at 30 June 2019. Those received on 30 June can be allocated as '0 working days'. Provide a figure for the number of 'open' requests as at 30 June 2019 included in the calculations above.*
 - *note responded to means provided with access to the information requested where information is provided, or the date the individual was sent the agencies refusal to provide access. Where an individual is notified of a decision to provide access, but access is not provided until a later date, the later date should be used in the calculation.*
 - *note working day has the same meaning as used in the Privacy Act."*

The Ministry received two requests under IPP6 during the period 1 January - 30 June 2019. We have included in this set any requests for personal information, whether or not they were expressed as being under IPP 6.

There were no client portal responses.

The small number of requests means providing average/mean, median and mode response times does not provide any assistance in this context.

We simply provide to you the relevant details below:

Request 1: request made on 3 June 2019 - partial response given on 10 June 2019 (5 working days), balance of request open as at 30 June 2019 (19 working days).

Request 2: request made on 26 June 2019 - request open as at 30 June 2019 (2 working days).

Please note that this letter (with your personal details redacted) and enclosed documents may be published on the Ministry's website.

You have the right under section 28(3) of the OIA to seek a review of this response by the Ombudsman.

Yours sincerely

Wendy Adams
for Secretary of Foreign Affairs and Trade